

## Frequently Asked Questions – Youth Development Funding Stream

Section 1: The opportunity

Question

Answer

1.1 How many applications can I submit?

For this information, please refer to the Request for Proposal (RFP). However, the following table is an example of how many Proposals Respondents can submit:

	Youth Development Opportunities RFP	[Youth Development] FTE Pilot RFP	Youth Enterprise Programmes RFP
Respondent A	Yes	No	Yes
Respondent B	No	Yes	Yes

1.2 How do I withdraw my Proposal in SmartyGrants? OR How do I withdraw my Proposal in SmartyGrants and replace it with an updated Proposal submission?

To withdraw your Proposal in SmartyGrants, or to withdraw your Proposal in SmartyGrants and replace it with an updated Proposal submission, you must do the following:

1. The person who is noted in the Authority to Apply section of the SmartyGrants Proposal form (refer to Page 1) must:

a. email MYDfunding@msd.govt.nz before 05.00pm Wednesday 12 October 2022 to request withdrawing the first Proposal and

b. reference in the email, the SmartyGrants Proposal number (i.e. Application number) that you wish to withdraw

2. MYD will check the request meets the above requirements and will acknowledge receipt of your email and confirm it will action your request. If any incorrect information is submitted, MYD will not action the request and will advise you accordingly.

3. An updated Proposal submission must be submitted in SmartyGrants no later than 05.00pm Wednesday 12 October 2022.

Any email requests received after the deadline will not be actioned and your first Proposal submitted in SmartyGrants will be considered.

Section 2: Our Requirements	
Question	Answer
<b>2.1 Why are certain cohorts being prioritised?</b>	Funding through youth development programmes will prioritise young people from the cohorts who are disproportionately disadvantaged. We know that there are some groups which experienced marginalisation prior to COVID-19 and that the impacts of COVID-19 have been more significant for these groups in particular <sup>1</sup> .
<b>2.2 Is there a minimum programme requirement for 'multiple touchpoints between young people and the Respondent'?</b>	The respondent must provide evidence and justification for the proposed programme including how: <ul style="list-style-type: none"> <li>the number of touch points will meet the specific to the specific needs of the targeted young people</li> <li>it will work towards building a trusting relationship</li> <li>it will achieve the outcomes.</li> </ul>
<b>2.3 Why do we have to deliver to at least one priority cohort?</b>	MYD aims to distribute funding equitably to ensure access to youth development opportunities for young people who are disproportionately disadvantaged (i.e., priority cohorts).
<b>2.4 Why do we have to provide anticipated numbers of participants per priority cohort?</b>	These figures will show the Respondent: <ul style="list-style-type: none"> <li>has access to the Target group (including priority cohorts) and/or</li> <li>an understanding of the Target group's needs and the wider community.</li> </ul> <p><b>Note:</b> MYD acknowledges the numbers may fluctuate over time.</p>
<b>2.5 Why have you set a maximum funding budget of \$250,000.00 per financial year?</b>	MYD aims to purchase a range of programmes which support diverse communities across Aotearoa New Zealand, as well as offering full funding for Proposals that meet the criteria, having a maximum budget ensures MYD can purchase a range of programmes.
<b>2.6 What does the indicative cost of up to \$367.00 per funded youth development opportunity mean?</b>	MYD is increasing the average cost per young person to ensure funding can meet the needs of young people through a range of opportunities.  The maximum funding per youth development opportunity/per young person is \$367.00.
<b>2.7 Our organisation does not have Social Sector Accreditation (SSA) Standard Level</b>	Refer to the RFP, Section 2.3, 1. Pre-conditions to submit a Proposal.

<sup>1</sup> Youth Plan 2020-2022: Turning Voice into Action – Rebuilding and Recovering <https://www.myd.govt.nz/young-people/youth-plan/youth-plan.html>

Section 2: Our Requirements	
Question	Answer
<b>4, 3, 2 or 1. Can SSA be obtained after Successful Respondent notification but before the expected commencement date of the Contract?</b>	<p>If Respondents do not have the required Social Sector Accreditation (SSA) Level, a Respondent may wish to consider the advantages of a collaborative Proposal with a Lead Organisation who has the requisite SSA (see RFP, Section 1.4 and SmartyGrants Response Form).</p> <p>Organisations without the requisite SSA may wish to consider this option.</p>
<b>2.8 Can a programme only target MYD's priority cohorts? Can young people outside the priority cohorts attend our programmes?</b>	MYD funding is inclusive for young people aged 12 to 24 years and preference will be given to Proposals that provide services to one or more priority cohort.
<b>2.9 Is the indicative cost of up to \$367.00 per funded youth development opportunity for discrete individual young people or based on individual engagements?</b>	The indicative cost for a youth development opportunity is discrete to individual young people.
<b>2.10 We are a national provider with regional offices across New Zealand. Can each regional office submit a Proposal?</b>	Respondents can only submit one Proposal per funding stream. Refer to the RFP and FAQ 1.1 above.
<b>2.11 Will collaborative Proposals from multiple organisations also have an expected contract value of \$51,000 - \$250,000 per financial year?</b>	A collaborative Proposal regardless of the number of legal entities involved is one Proposal.
<b>2.12 The cost per funded youth may vary depending on</b>	The cost per funded youth is a blanket rate, which is applied regardless of the context/depth of the programme.

Section 2: Our Requirements	
Question	Answer
the frequency and depth of the programme. The indicative cost of a youth development opportunity doesn't seem to take this into account?	
<b>2.13 Our organisation has two programmes that we think meet the requirements of the RFP. Can we put in two Proposals?</b>	Respondents can only submit one Proposal per funding stream. Refer to the RFP and FAQ 1.1 above.
<b>2.14 Can we apply for funding to grow and support our organisational capacity and increase resourcing?</b>	No.
<b>2.15 Is there a specific expectation for duration of time a young person needs to be enrolled with the service?</b>	There is no maximum number.
<b>2.16 Is there a maximum number of young people that can be accepted onto the programme for the overall duration of the contract?</b>	There is no maximum number.
<b>2.17 If we apply for the Youth Development Opportunities RFP does that mean we cannot apply for the [Youth Development] FTE Pilot RFP and vice versa?</b>	Yes. A Respondent can only submit one proposal in the Youth Development funding stream (refer to table in FAQ Section 1.1. above).

Section 2: Our Requirements	
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<b>2.18 Can we apply for multiple programmes within one application or should we make separate applications for each programme we would like to apply for?</b>	<p>Yes, you can include multiple programmes within one Proposal subject to ensuring your Proposal meets all other criteria (e.g. Proposal funding limit, cost per opportunity etc).</p> <p>Respondents can only submit one Proposal per funding stream. Refer to the RFP and FAQ 1.1 above.</p>
<b>2.19 The question is are we able to apply for funding for programmes we currently run as effective youth development tools to help support and grow the right level of capacity and resourcing to do so, or is the expectation we apply for funding for something new, outside of our current youth development work programme?</b>	No.
<b>2.20 Could you please define “programme” for us? Programme could mean a schedule of engagements (such as a work plan) or it could mean a single set of interactions across a short time period.</b>	MYD have not defined ‘Programme’ for the purpose of this RFP. A Respondents Proposal must meet the requirements and criteria of the RFP.
<b>2.22 What sort of evidence will best support our Proposal and show the successful history of our programmes?</b>	A Respondent needs to determine the best evidence to support their application, which may include relevant survey findings with young people, data analysis, evaluations, research etc.

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<b>2.23 Are you seeking national services, or can they be local or regional?</b>	MYD is seeking Proposals from established youth development or enterprise providers (Iwi and community-based providers) who meet all requirements of the RFP regardless of national/local/regional service delivery.
<b>2.24 In the RFP it states that programmes that are funded by other government agencies are not included in this particular funding. Is this the case for all funding through MYD?</b>	<p>MYD's funding opportunities are currently published on GETS and MYD's website.</p> <p>Information about each funding stream offered by MYD can be found on MYD's website.</p> <p>In October 2022, MYD intends to roll out a new Youth Development Grant initiative to support one-off large-scale youth development activities (for a minimum of 1,000 young people per activity) that contribute to better wellbeing outcomes for young people. Preference will be given to applicants who do not currently receive MYD funding.</p>
<b>2.25 Are we able to apply for funding for initiatives we currently run or is the expectation we apply for funding for something completely new?</b>	<p>Please refer to the RFP requirements/criteria.</p> <p>Individualised advice will not be available as MYD is committed to running a contestable funding process that is equitable to those who apply. All general questions and answers are available on the MYD and GETS websites.</p>
<b>2.26 Can you clarify young people who have been identified as having low to moderate needs and one of the criteria which is disability needs. Is this physical disability or mental disability needs and further definition of the youth who can be selected to participate in this i.e ADHD, Autism, physical and mental learning disability, etc.</b>	<p>Refer to the RFP.</p> <p>MYD is seeking Proposals for youth development opportunities for young people (aged 12 to 24 years) that promote the use of a positive youth development approach to increase the wellbeing of young people across Aotearoa New Zealand, so they are better able to succeed in, contribute to, and enjoy life.</p> <p>MYD has specified seven priority cohorts in the RFP, which includes disabled young people.</p> <p>For the RFP 22.253.01 and 22.254.01 MYD funding is only available for programmes or services that support young people identified as having Low to Moderate needs (as defined in the RFP), to increase their wellbeing through a youth development opportunity.</p> <p>For the RFP 22.027.02 MYD funding is only available for services that support young people identified as having a Moderate need (as defined in the RFP), to increase their wellbeing through a youth development opportunity.</p>

Section 2: Our Requirements	
Question	Answer
	There is no criteria in any of the RFP's specific to 'disability needs'.

Section 3: Our Evaluation Approach	
Question	Answer
<b>3.1 How will the management of consent, and tracking and monitoring of improved outcomes for young people be assessed?</b>	<p>The Panel will assess the application based on the description of the system that will be used to track both output and outcomes for young people participating in the programme and should only be maintained for the relevant period. The information collected should support the Respondent as they work towards achieving the programme outcomes.</p> <p>The organisation's policies and procedures must align with the Privacy Act 2020 when collecting information as required by Social Sector Accreditation.</p>
<b>3.2 Why do we have to list the qualifications of anonymised personnel?</b>	This ensures the personnel responsible for delivering the Programme have the necessary qualifications, experience, and expertise to support young people who have been identified as having low to moderate needs. MYD is not seeking identifiable information (e.g., name etc).
<b>3.3 Can I submit previous Annual Reports?</b>	The most recent publicly available annual report (e.g., from 2021-2022) can be submitted to support your Proposal.
<b>3.4 Our programmes are developed by us based on our unique strengths. Would MYD expect to own the intellectual property on our programmes?</b>	<p>Appendix 6 of the Contract sets out MYD's minimum intellectual property expectations in relation to Appendix 3, Reporting</p> <p>MYD will negotiate and agree with successful Respondents any new intellectual property developed over the term of the Contract.</p>